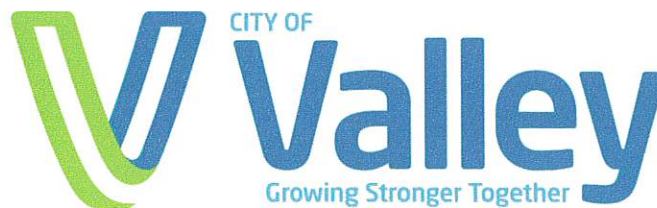


ADOPT-A-ROAD PROGRAM

INFORMATION SHEET

- ❖ Allows private citizens to support the City of Valley's efforts to maintain the public rights-of-way.
- ❖ Offers citizens a productive project which gives them the satisfaction of contributing to our community.
- ❖ The participating group is asked to pick up litter along their adopted roadway at least twice each year for a minimum two-year period.
- ❖ The City of Valley Public Works department will provide safety information and necessary supplies. Groups are responsible for the safety and protection of volunteers.
- ❖ Signs with the sponsor's name will be installed at each end of the adopted section of roadway.
- ❖ City of Valley public works will provide the following:
 - Safety Vests for participants
 - "Litter Pick-Up" Signs to notify drivers of the activity taking place
 - Garbage Bags for Litter
 - Collection of full garbage bags after litter pickup is complete

FOR MORE INFORMATION PLEASE CONTACT:



City of Valley Public Works
203 N. Spruce St., P.O. Box 682
Valley, NE 68064
Phone: 402-359-2251 x313
Email: deggen@valleyne.org

A link to the most updated information can be found at:

<https://www.valleyne.org/vnews/display.v/SEC/Departments%7CPublic%20Works>

ADOPT-A-ROAD PROGRAM SAFETY RULES

Please ensure that all participants have a safe and pleasant experience by abiding by the following guidelines:

- ❖ Have a refresher session on safety awareness each time a crew goes out.
- ❖ Work as a group and face oncoming traffic at all times.
- ❖ Work only during daylight hours and good weather conditions.
- ❖ Vehicles associated with litter pick-up should not be parked along the shoulders of the roadway unless no alternative parking is possible. Carpooling is a great way to reduce the number of parking spaces needed.
- ❖ Do not cross the roadway unnecessarily. Designated crossing locations should be predetermined prior to starting work.
- ❖ Wear proper safety clothing/gear such as:
 - Safety Vests
 - Long Sleeve Shirt
 - Gloves
 - Long pants
 - Protective shoes
 - Bug Spray
 - Hat
 - Sunscreen
- ❖ Erect the Litter Pick-up warning signs prior to starting work.
- ❖ Have a first aid kit available in case of minor injuries.
- ❖ Stay Alert. Keep all your senses (including hearing) available to stay alert and aware of your surroundings.
- ❖ Avoid overfilling trash bags.
- ❖ Do not pick up potentially hazardous material such as:
 - Heavy Objects
 - Animal Carcasses
 - Car Batteries
 - Broken Glass or Porcelain
 - Needles or Syringes
 - Other questionable objects

DO:

- ❖ Neatly stack the bagged litter at the predetermined locations for pickup by maintenance crews.
- ❖ Have adult supervision for anyone under 15. There must be one adult for every five children under age 15.

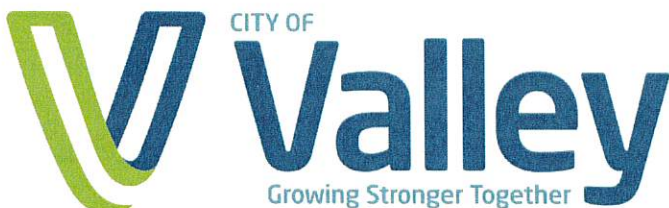
DO NOT:

- 🚫 Do not attempt to squeeze trash into bags when full. Injuries from jagged or broken objects can result from this practice. Fill sack with what goes in easily, and then get another bag.
- 🚫 Do not go near any mowing operations and maintenance or construction activities.

MAKE SURE YOU:

- 👤 Have proper supervision and follow all safety rules.

These safety rules are provided to you as participants in the City of Valley's Adopt-A-Road Program. Please follow these precautions for the safety of your crew and the public. Thank you for helping to beautify our City!



City of Valley Public Works Department
203 N Spruce St, PO Box 682
Valley, NE 68064
Phone: (402)-359-2251 x 313
Email – deggen@valleyne.org



APPLICATION TO ADOPT-A-ROAD

REQUESTING SPONSOR:

Organization or Group

Street and/or Box Number

City and Zip

Contact Person Telephone Number

Email

The proposed area to be adopted is area _____ on the Adopt-A-Road master map.

Approval is hereby requested to enter within the City of Valley right-of-way to perform litter removal.

AGREEMENT

The sponsor agrees that if granted a permit to do said work, the following stipulations shall govern:

1. This application shall have been approved prior to sponsor beginning any operations as requested herein.
2. Sponsor agrees to indemnify and hold harmless the City of Valley, their officers and employees from all liability, judgment, costs, expenses, and claims growing out of damages, or alleged damages of any nature whatsoever to any person, property, or third party arising out of the performance or non-performance of said work.
3. No vehicles, equipment, or materials are to be parked or stored within thirty (30) feet from the edge of the pavement, except during times of litter pickup when a vehicle may be allowed to be parked on the shoulder.
4. Right-of-way markers and land monuments shall not be removed, altered, or damaged.
5. This permit shall be subject to any laws now in effect, or any laws which may be hereafter enacted, and all applicable rules and regulations of local, state, and federal agencies.
6. The sponsor agrees to give the City of Valley a one (1) week notice of intention to start operations. Such notice shall be given either by phone call to 402-359-2251 or email to deggen@valleyne.org.
7. The sponsor shall carry out the work as required and authorized by this Agreement with serious regard to the safety of the traveling public, adjacent property owners, and volunteers or employees of the sponsors. Traffic protection signs will be loaned to the sponsor for use in

traffic control and returned to the City of Valley Public Works department at 203 N Spruce St, Valley Nebraska when litter removal is completed.

8. The sponsor acknowledges that all personnel involved in this project are initiators and volunteers directed by the sponsor and that the sponsor accepts full responsibility for any injuries or damages sustained by or caused by such personnel. The sponsor acknowledges that they or their volunteers are in no way considered to be employees of the City of Valley.

In consideration of the above, the sponsor the City of Valley, further agrees to the following terms and conditions of this Agreement.

SPONSOR'S ADDITIONAL RESPONSIBILITIES:

- ❖ To perform the work specified in a satisfactory, safe, and professional manner.
- ❖ To conduct a minimum of two safety meetings per year with volunteers or employees who may be expected to carry out this agreement.
- ❖ To provide adult supervision at the work site when volunteers or employees are 15 years of age or younger.
- ❖ To obtain the required supplies and materials that may be needed from the City of Valley Public Works department to carry out this agreement during regular business hours.
- ❖ Trash bags will be placed at a predetermined location – to be picked up by the City of Valley Public Works employees.
- ❖ All unused materials and supplies furnished by the City of Valley shall be returned to the City of Valley.

CITY OF VALLEY RESPONSIBILITIES:

- ❖ Erect a sign at each end of the adopted section displaying the sponsor's name or acronym. A maximum of two signs will be erected.
- ❖ Provide reflective vests, trash bags, and Litter Pickup warning signs.
- ❖ Remove filled trash bags used for litter pickup by the sponsor.
- ❖ Assist in removal of litter under unusual circumstances such as when large, heavy, or hazardous items are found.

The City of Valley reserves the right to terminate this Agreement and remove Adopt-A-Road signs when, in the sole judgment of one or both parties, it is found that the sponsor has not met the terms and conditions of the Agreement.

This Agreement shall remain in force and effect from _____ to _____.

The sponsor agrees to pick up litter two (2) times a year for a period of no less than two (2) years. The present sponsor will be given first option to renew the permit at the end of the Agreement period.

SPONSOR: _____ **SIGNED BY:** _____

CITY OF VALLEY, APPROVAL

APPROVED: _____ **DATE:** _____



Adopt a Road - Map

Note: Green areas are sponsored.
Updated: 4/24/2024

